



Florida Traffic Records Coordinating Committee Executive Board Meeting

Thursday, May 12, 2016, 9:00 am - 12:30 pm
Florida Dept. of Highway Safety & Motor Vehicles
Training Room B130
2900 Apalachee Parkway, Tallahassee

Agenda and Meeting Notes

TIME	DESCRIPTION	LEAD
9:00 AM	Welcome and Introductions	Danielle King
	<p>BACKGROUND: Introduction of TRCC Executive Board Members, Technical Committee Members and guests.</p> <p>DISCUSSION: Beth Allman, Maureen Johnson, Steve McCoy and Danielle King were in attendance for the Executive board. Also in attendance were Ryan Klitzsch, Felipe Lorenzo-Lupac, Josh Strums, Brenda Clotfelter, Tom Austin, Deb Todd, Jim Hage, Sam Orr, Amy Cochran, Lisa Spainhour, Tim Swiggett, Gary Howze, Donald Faulkner, Zoe Williams, Ilir Bejleri, Ben Jacobs, Mike Randall, Doris Stanley, Virgil Sandlin.</p> <p>Ryan Klitzsch noted that the interim reports for NHTSA 405c for FY 2017 qualification was tentatively approved by the NHTSA regional office as qualification for 405c funding in FY 2017.</p>	
9:15 AM	Subcommittee Overview	Danielle King, Ryan Klitzsch
	<p>BACKGROUND: Summary of subcommittees review, comments and recommendations of concept papers.</p> <p>DISCUSSION: Danielle King noted that the TRCC subcommittee met the previous week to review and discuss the concept papers.</p> <p>Forty funding requests were submitted during that application period totaling \$5,748,909, a substantial increase from the \$3,604,709 requested the prior year. Due to substantially more requests than funding available at the time five requests were recommended for funding by the TRCC subcommittee.</p> <p>At the meeting Ms. King explained to the board that an estimated \$1.66M in Section 405(c) funds should be awarded to the State for the FFY2017 application cycle to award the five concept papers approved by the TRCC subcommittee. It was also noted that there would be some additional carry forward funds available from Section 405(c) but that will not be clear until December. It was discussed that additional awards may be allocated if carry forward funding from prior years awards becomes available.</p> <ul style="list-style-type: none"> • FY 2017 Concept Paper Tracking Form 	
11:00 AM	Board Discussion and Final Approval of Funding Amounts for Submitted Concept Papers	TRCC Executive Board
	<p>BACKGROUND: Discussion of the TRCC subcommittees recommendations for FY 2017 funding of projects.</p> <p>DISCUSSION: If there is not enough carry forward funding, \$370,000, to cover the recommended</p>	



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	<p>funding levels for the five concept papers recommended by the subcommittee it was noted that future years funding for FY 2018 could be considered to cover any gaps in funding. It was noted that in the revision to the Strategic Plan that it should be considered that after a few years of funding all grantees will be cut off so that other projects could be funded. Motion was made by Steve McCoy and seconded by Beth Allman to approve the five projects for funding. Unanimous vote agreed upon. An amended motion was made by Steve McCoy to fully fund \$1,290,671 of the projects and fund the additional \$370,000 with carry forward funding but if there is not enough carry forward funding the TRCC will consider taking from future NHTSA 405c funding, in essence a circuit breaker. Lora Hollingsworth seconded, unanimous approval. It was noted that for the January meeting an agenda item should be to discuss the total carry forward amount available.</p>	
11:45 AM	<p>Critical Updates on TSIS Strategic Plan Goals & Objectives</p> <p>BACKGROUND: Goal leaders will update the TRCC on quarterly progress in achieving TSIS Strategic Plan goals and objectives. ***Only critical updates to be provided*** DISCUSSION:</p> <ul style="list-style-type: none"> • TRCC Coordination: Danielle King, FY 2016 projects are all ongoing currently. • Crash, Driver, Citation/ Adjudication Data Systems: DHSMV. Tracs currently has 1,500 agencies submitting per Amy Cochran. Currently 40 percent of officers in the state are using Tracs. Zoe Williams noted that 9 agencies were using ELVIS last year, now that is up to 61. Currently 2-5 agencies a day are contacting them to join. • EMS/Trauma Data Systems: DOH, Brenda Clotfelter, noted 181 agencies are submitting EMS data, moving to version 3 NEMESIS compliant software. 	Goal Leaders
12:15 PM	<p>Next Steps</p> <p>BACKGROUND: Danielle will discuss next steps in preparing Florida's Section 405(c) grant application and annual update of the TSIS Strategic Plan. DISCUSSION:</p> <ul style="list-style-type: none"> • Section 405(c) Application - due July 1st • FY 2016 TRCC Proposed Meeting Dates: <ul style="list-style-type: none"> ○ August 4, 2016 ○ December 7, 2016 (Tentative) 	Danielle King
12:30	Adjourn	Danielle King